

**BOARDS OF DIRECTORS OF
NORTH PARK METROPOLITAN DISTRICTS NOS. 1 – 4**

**A RESOLUTION ADOPTING AND APPROVING AN AMENDMENT TO THE SECOND
AMENDED AND RESTATED PUBLIC RECORDS POLICY REGARDING THE
INSPECTION, RETENTION AND DISPOSAL OF PUBLIC RECORDS**

WHEREAS, the Colorado Open Records Act (“Open Records Act”), as set forth in Section 24-72-200.1, *et seq.*, C.R.S., as amended, requires all public records of political subdivisions of the State to be open for inspection by any person at reasonable times except as otherwise provided in the Open Records Act; and

WHEREAS, on July 24, 2014, via Resolution, the Boards of Directors for North Park Metropolitan Districts Nos. 1-3 (“Districts Nos. 1-3”) adopted a Second Amended and Restated Public Records Policy Regarding the Inspection, Retention and Disposal of Public Records in compliance with the Open Records Act (the “2014 Public Records Policy”); and

WHEREAS, the 2014 Public Records Policy retained the adoption of the Colorado State Archives’ Special District Records Retention Schedule, which the Boards of Directors for Districts Nos. 1-3 adopted via resolution on November 14, 2013 (the “Records Retention Schedule”); and

WHEREAS, North Park Metropolitan District No. 4 (“District No. 4”) was formed by order and decree of the District Court for Broomfield County, Colorado after approval of the eligible electors of District No. 4 at a regular election held on May 8, 2018; and

WHEREAS, pursuant to its service plan, District No. 4 will work together with Districts Nos. 1-3 (Districts Nos. 1-3 and District No. 4 are referred to collectively as the “Districts”); and

WHEREAS, the Board of Directors of District No. 4 desires to adopt the 2014 Public Records Policy and the Records Retention Schedule previously adopted by the Boards of Directors of Districts Nos. 1-3; and

WHEREAS, the Districts desire to amend the 2014 Public Records Policy to add and subject District No. 4 to the provisions thereof.

NOW THEREFORE, THE BOARDS OF DIRECTORS OF NORTH PARK METROPOLITAN DISTRICTS NOS. 1 – 4 HEREBY ADOPT THE FOLLOWING AMENDMENT TO THE SECOND AMENDED AND RESTATED PUBLIC RECORDS POLICY:

1. Adoption of 2014 Public Records Policy and Records Retention Schedule. The Board of Directors of District No. 4 hereby adopts the 2014 Public Records Policy in its entirety and the Records Retention Schedule previously adopted by the Boards of Directors of Districts Nos. 1-3 on November 14, 2013.

2. Amendment to 2014 Public Records Policy. The 2014 Public Records Policy is hereby amended, such that all references therein to the “Districts” shall mean and include North Park Metropolitan District No. 1, North Park Metropolitan District No. 2, North Park Metropolitan District No. 3, and North Park Metropolitan District No. 4, and all references therein to the “Boards” shall mean and include the Boards of Directors of North Park Metropolitan District No. 1, North Park Metropolitan District No. 2, North Park Metropolitan District No. 3, and North Park Metropolitan District No. 4.

3. Adoption of Special District Records Retention Schedule. Upon approval from the State Archives, District No. 4 hereby adopts and shall follow the “Special District Records Retention Schedule,” as described in the 2014 Public Record Policy, and the approval shall be attached hereto as Exhibit A upon receipt from the State Archives. District No. 4 authorizes legal counsel to execute and submit the approval form to the State Archives.

4. Amendments to Public Records Policy. The Boards of Directors of the Districts may further amend the 2014 Public Records Policy from time to time as the Boards deem necessary.

5. Effective Date. This Resolution shall take effect on the date and at the time of its adoption.

(Signatures Begin on Next Page.)

ADOPTED AND APPROVED THIS 12th DAY OF JULY, 2018.

NORTH PARK METROPOLITAN DISTRICTS NOS. 1 – 4

By: 
Kim L. Perry, President

ATTEST:

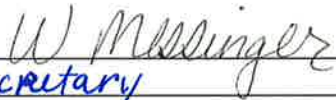
By: 
Its: Secretary

Exhibit A

State Archive Approval